

## JGN Tariff Assignment Policy

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## 1 Interpretation

In this Tariff Assignment Policy, a term or expression starting with a capital letter:

- (a) which is defined in the Access Arrangement, has the meaning given to it in the Access Arrangement; or
- (b) if not defined in the Access Arrangement, has the meaning given to it in the Reference Service Agreement.

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## 2 Tariff Assignment

### 2.1 General

- (a) This Tariff Assignment Policy applies to Jemena Gas Networks (NSW) Ltd (**JGN**), Users and Customers at Delivery Points (including End-consumers and prospective Users and Customers).
- (b) The Initial Reference Tariffs are set out in the Reference Services Schedule of the Access Arrangement.
- (c) JGN will assign, and from time to time may reassign, a Delivery Point to a Reference Tariff in accordance with this Tariff Assignment Policy.
- (d) When a Delivery Point is assigned to a Reference Tariff, that Reference Tariff will continue to apply until the Delivery Point is assigned to a new Reference Tariff under this Tariff Assignment Policy.
- (e) Assignment to a Demand Tariff is for a minimum period of 12 months.

### 2.2 Reference Tariff Assignment

- (a) Subject to clause Schedule 12.2(b), JGN will assign (or from time to time, reassign) a Delivery Point to a Reference Tariff by:
  - (i) determining the relevant characteristics of the Delivery Point; and
  - (ii) applying the Tariff Assignment Criteria discussed in clause 3,having regard to:
  - (iii) the connection and other relevant characteristics of the Delivery Point;
  - (iv) subject to paragraphs Schedule 12.2(a)(v) and Schedule 12.2(a)(vi), the historical Energy requirements at the Delivery Point;
  - (v) for a new Delivery Point, JGN's estimate of the Energy requirements;
  - (vi) where the Customer is a new occupant at the Premises, any relevant information provided by the User;
  - (vii) where the Delivery Point may be eligible for more than one Reference Tariff, any Reference Tariff proposed by the User;
  - (viii) the Reference Tariff assigned to Delivery Points with the same or materially similar Energy requirements and connection characteristics; and

- (ix) any other factors JGN considers relevant, including JGN's operational and commercial experience.
  - (b) JGN must be satisfied that each relevant element of the Tariff Assignment Criteria is, or is likely to be, met for a Delivery Point to qualify for a particular Reference Tariff.
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### 3 Tariff Assignment Criteria

#### 3.1 Overview of criteria

- (a) JGN determines the appropriate Reference Tariff for a Delivery Point based on each of the following elements:
  - (i) Tariff Class (see clause 3.2);
  - (ii) Customer Type/Categories (see clause 3.3);
  - (iii) for Demand Tariffs, location (see clause 3.4); and
  - (iv) for Volume Tariffs, consumption (see clause 3.5).
- (b) Each Reference Tariff is allocated a code that reflects the assignment criteria for each of the elements using the following format:

*[G][CAT]-[Location]-[Consumption]*

where:

*[G]* refers to the Tariff Class (V for Volume or D for Demand). Tariff Classes are described in clause **Error! Reference source not found.** below;

*[CAT]* is a Customer Type/Category name or abbreviation. If omitted then the Reference Tariff is not described by reference to a Customer Type/Category. The assignment criteria for the Customer Type/Categories are described in clause 3.3 below;

*[Location]* is the location identifier. If equal to 0, or omitted, then the Reference Tariff is not described by reference to a specific part of the Network. The assignment criteria for classification by location is described in clause 3.4 below; and

*[Consumption]* is the consumption identifier. If equal to 0, or omitted, then the Reference Tariff is not described by reference to consumption. The assignment criteria for classification by location is described in clause 3.5 below.

#### 3.2 Tariff Classes

- (a) JGN will assign a Delivery Point to one of two Tariff Classes, "Demand" or "Volume", by:
  - (i) assessing the Energy requirements of the Customer and any End-Consumer at the Delivery Point; and
  - (ii) applying the Customer's Energy characteristics to the Tariff Class assignment criteria set out in this clause 3.2.

- (b) **Demand Tariff:** a Delivery Point can be assigned to the Demand Tariff Class where in JGN's view (acting reasonably):
  - (i) the Quantity of Gas withdrawn at that Delivery Point is likely to be equal to or greater than 10 TJ of Gas per annum;
  - (ii) all Gas delivered to that Delivery Point is used on the premises to meet the production or Energy requirements of:
    - (A) a single Business Customer occupying those premises; or
    - (B) a Customer operating a centralised gas-fired electricity generation plant or system that supplies electricity and cogenerated thermal energy directly to a group of substantially non-residential End-Consumers<sup>1</sup> occupying the same or nearby premises<sup>2</sup>; and
    - (C) JGN has accurate and complete information to enable Load Shedding procedures to be implemented at the Delivery Point.
- (c) **Volume Tariff:** A Delivery Point can be assigned to the Volume Tariff Class where in JGN's view (acting reasonably) the Delivery Point does not satisfy the Demand Tariff Class assignment criteria.
- (d) Examples of Delivery Points which will be assigned to the Volume Tariff Class include Delivery Points where all Gas delivered to that Delivery Point is used on the premises to meet the production or Energy requirements of:
  - (i) a single Residential Customer;
  - (ii) a single Business Customer who is reasonably expected to consume less than 10 TJ of Gas per annum;
  - (iii) a Customer operating a centralised gas-fired electricity generation plant or system that supplies electricity and cogenerated thermal energy directly to a group of substantially residential End-Consumers occupying the same or nearby premises,<sup>2</sup> and the Delivery Point is reasonably expected to withdraw more than 25 TJ of Gas per annum; or
  - (iv) a group of End-Consumers (business and/or residential) occupying a single, multi-occupancy premises where Gas is withdrawn by a single Customer at a Delivery Point (other than as contemplated under paragraph (iii) above).

### 3.3 Customer Type/Category

- (a) Where convenient, JGN uses a customer type or category to group several Reference Tariffs together to describe a common, but not complete, subset of assignment criteria. For example, the assignment criteria for all Demand Tariffs that fall into the capacity Customer Type/Category have a common "category criteria" but separate "location criteria".
- (b) Customer Type/Categories for Demand Tariffs and the assignment criteria are as follows:

<sup>1</sup> As a guide, JGN will consider a group of End-Consumer to be substantially non-residential where less than 50% (by number of End-Consumers) of the group use Energy principally for personal, domestic or household purposes.

<sup>2</sup> In these circumstances, only the Delivery Point of the Customer would be recognised in the JGN's systems. Subsequent on-supply to End-Consumers by that Customer would not be individually represented in the JGN's systems.

Abbreviation	Customer Type/Category	Criteria
DC	Capacity	This category is used for Delivery Points which meet the criteria for a Demand Tariff, and have not been assigned to another Demand Tariff category, such as the 'Capacity - 1st Response' or 'Throughput' categories.
DCFR	Capacity – 1st Response	<p>This category is only available for Delivery Points that were assigned to this category on or before 1 July 2015 and have continued to be assigned to this category. Delivery Points in this Customer Type/Category must continue to satisfy (to JGN's reasonable satisfaction) the following criteria:</p> <ul style="list-style-type: none"> <li>a) peak hourly historical demand is consistently greater than 350 GJ/hr, but no more than the MHQ;</li> <li>b) the User has provided JGN with a documented Load Shedding Plan for the Delivery Point which is acceptable to JGN and contains Emergency Load Management System (ELMS) Data (as defined in the Reference Service Agreement) required by JGN, contact personnel and site procedures for reducing load in accordance with the ELMS Data, including times for various stages of load reduction;</li> <li>c) under the Load Shedding Plan and ELMS Data held by JGN, at least 40% of peak historical hourly demand is nominated for reduction in Load Shedding priority 1 and that reduction could be expected to be reduced within no more than 6 hours of first contact;</li> <li>d) the Load Shedding Plan and all ELMS Data is up to date (with a minimum review period of 24 months);</li> <li>e) JGN can continuously monitor hourly demand from the Delivery Station at the site, or other sampling frequency acceptable to JGN; and</li> <li>f) in any Load Shedding procedure initiated by JGN in the past two years which involved the Delivery Point, the level of hourly demand at the Delivery Point was no more than the hourly demand anticipated after each stage of reduction as set out in the Load Shedding Plan.</li> </ul>
DT	Throughput	Assignment to this Customer Type/Category is made upon User request. This category is used for Delivery Points which meet the criteria for a Demand Tariff.
DMT	Major End Customer Throughput	<p>Assignment to this Customer Type/Category is made upon User request.</p> <p>This category is used for Delivery Points which in JGN's view (acting reasonably) meet the criteria for a Demand Tariff and which also satisfy the following additional criteria:</p> <ul style="list-style-type: none"> <li>a) the average daily consumption in any 12-month period multiplied by 1.33 is greater than 10 times the contractual MHQ<sup>3</sup> for the Delivery Point for the same period; and</li> <li>b) the Delivery Point is located in location identifiers 1, 2, 3, 4 or 5 referred to in clause 3.4.</li> </ul>
DMTFR	Major End Customer	This Customer Type/Category is only available for Delivery Points that were assigned to this category on

<sup>3</sup> If the contractual MHQ has changed in the 12 month period then the lowest contractual MHQ is used.

Abbreviation	Customer Type/Category	Criteria
	Throughput – First Response	<p>or before 1 July 2015 and have continued to be assigned to this category.</p> <p>Delivery Points in this category must continue to meet the criteria for a Major End Customer Throughput Tariff and satisfy (to JGN's reasonable satisfaction) the following additional criteria:</p> <ul style="list-style-type: none"> <li>a) peak hourly historical demand is consistently greater than 350 GJ/hr, but no more than the MHQ;</li> <li>b) the User has provided JGN with a documented Load Shedding Plan for the Delivery Point which is acceptable to JGN and contains ELMS Data required by JGN, contact personnel and site procedures for reducing load in accordance with the ELMS Data, including times for various stages of load reduction;</li> <li>c) under the Load Shedding Plan and ELMS Data held by JGN, at least 40% of peak historical hourly demand is nominated for reduction in Load Shedding priority 1 and that reduction could be expected to be reduced within no more than 6 hours of first contact;</li> <li>d) the Load Shedding Plan and all ELMS Data is up to date (with a minimum review period of 24 months);</li> <li>e) JGN can continuously monitor hourly demand from the Delivery Station at the site, or other sampling frequency acceptable to JGN; and</li> <li>f) in any Load Shedding procedure initiated by JGN in the past two years which involved the Delivery Point, the level of hourly demand at the Delivery Point was no more than the hourly demand anticipated after each stage of reduction as set out in the Load Shedding Plan.</li> </ul>

(c) Customer Type/Categories for Volume Tariffs and assignment criteria are as follows:

Abbreviation	Customer Type/Category	Criteria
VI	Individual	<p>This Customer Type/Category applies where either:</p> <ul style="list-style-type: none"> <li>a) all Gas withdrawn at the Delivery Point is measured by JGN by individually metering the Energy consumption of the Customer (including the consumption of hot water supplied through a centralised residential gas hot water system) other than for Delivery Points described in the note below; or</li> <li>b) the Delivery Point meets the Volume Tariff Class assignment criteria in paragraph 3.2(c)(iii) above.</li> </ul>
VB	Boundary	<p>This Customer Type/Category applies where a Delivery Point meets the Volume Tariff Class assignment criteria in paragraph 3.2(c)(iv) and has not been assigned to a tariff in the VRT category.<sup>4</sup></p>
VRT	Residential Distributed Generation Technology	<p>Assignment to this Customer Type/Category is made upon User request.</p> <p>This category is available for a Delivery Point at which where in JGN's view (acting reasonably) all Gas is</p>

Abbreviation	Customer Type/Category	Criteria
		consumed on the premises by a Customer operating a gas-fired electricity generation plant or system that supplies electricity and cogenerated thermal energy directly to a group of substantially residential End-Consumers <sup>4</sup> occupying the same or nearby premises, and the Delivery Point is reasonably expected to withdraw more than 25 TJ of Gas per annum. <sup>4</sup>

- (d) Where a Delivery Point is eligible for more than one Customer Type/Category, the User or Prospective User can nominate the discretionary element of the category in accordance with clause 5.1(b). For example, a User or Prospective User may request to be placed in the 'Throughput' Customer Type/Category. JGN may refuse a nomination by a User or Prospective User if it does not consider the Delivery Point to be eligible.

### 3.4 Classification by Location

- (a) Where assignment criteria for a Reference Tariff for a Demand Tariff depends upon the location of the Delivery Point, the following location criteria will be used.

Location Identifier	Applies to Delivery Points located in:	
0 or omitted	All areas in the Network	
Country	Network Sections other than the Wilton Network Section	
1	2164, 2171, 2175, 2571, 2761, 2762, 2766, 2768, Appin	Location criteria refer to the first 4 numbers of the delivery station ID used by JGN to identify individual Demand Customers and daily metered Delivery Points. Location criteria are listed for existing Delivery Points. <sup>6</sup>
2	2141, 2142, 2143, 2144, 2145, 2147, 2148, 2161, 2162, 2163, 2165, 2166, 2170, 2565, 2750, 2759, 2760, 2765, 2770	
3	2006, 2007, 2015, 2017, 2019, 2020, 2033, 2036, 2040, 2044, 2046, 2050, 2112, 2113, 2115, 2116, 2128, 2135, 2136, 2137, 2138, 2140, 2146, 2151, 2152, 2153, 2157, 2173, 2190, 2193, 2199, 2200, 2204, 2205, 2211, 2212, 2214, 2216, 2217, 2560 <sup>5</sup> , 2566, 2567, 2570, 2567, 2747, 2748, 2755, 2756, 2777	
4	2000, 2008, 2009, 2010, 2011, 2018, 2021, 2022, 2031, 2032, 2034, 2035, 2037, 2039, 2064, 2065, 2066, 2067, 2111, 2120, 2122, 2154, 2196, 2208, 2220, 2223, 2224, 2228, 2229, 2231, 2232	
5	2028, 2060, 2076, 2077, 2080, 2085, 2086, 2095, 2099, 2100, 2102, 2103, 2780	
6	2250, 2259, 2284, 2285, 2286, 2304, 2308, 2322	
7	2256, 2258, 2260, 2261, 2262, 2263, 2264, 2265, 2294, 2295, 2298, 2303, 2305, 2320, 2323, 2326, 2327	
8	2290, 2300, 2314, 2321, 2324, 2325, 2330	
9	2505-BHP	
10	2500, 2502, 2505, 2506, 2526, 2530	
11	2516, 2527	

<sup>4</sup> As a guide, JGN will consider a group of End-Consumers to be substantially residential where more than 50% (by number) of the group use Energy principally for person, domestic or household purposes.

<sup>5</sup> Excludes Appin - see location identifier 1.

### **3.5 Classification by consumption**

- (a) Volume Delivery Points eligible for the “Volume Individual” Customer Type/Category are allocated to a Reference Tariff which is determined based on the characteristics of the Energy requirements of the Customer and any End-Consumer at that Delivery Point.
  - (b) The assignment criteria for determining the Tariff Class are as follows:
    - (i) A Volume Delivery Point eligible for the “Volume Individual” Customer/Category can be assigned to the VI-Large Reference Tariff where in JGN’s view the Quantity of Gas withdrawn at that Delivery Point is reasonably expected to be equal to or greater than 200GJ of Gas per annum; and
    - (ii) A Volume Delivery Point eligible for the “Volume Individual” Customer Type/Category can be assigned to the VI-Small Reference Tariff where the Delivery Point does not satisfy the VI-Large Reference Tariff assignment criteria.
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## **4 Tariff Reassignment**

### **4.1 New Access Arrangement**

- (a) At the commencement of a new Access Arrangement Period JGN will review historical gas consumption data and where appropriate, reassign the VI-Small and VI-Large Reference Tariffs for Volume Delivery Points allocated to the “Volume Individual” Customer Type/Category.
- (b) If a new Reference Tariff is approved by the AER, then JGN will review and, if appropriate, reassign Delivery Points to a different Reference Tariff.
- (c) The time period for reassignment under clause 4.1(b) is the later of 30 Business Days after:
  - (i) the receipt of a written notice that the AER has approved the new Reference Tariff; or
  - (ii) the effective date of the new Reference Tariff .

### **4.2 Change Events**

- (a) JGN may review and if JGN is satisfied that it is appropriate, reassign, a Delivery Point to a different Reference Tariff in accordance with section 3 above, where:
  - (i) the Delivery Point has previously been wrongly assigned to a Reference Tariff;
  - (ii) the Delivery Point no longer qualifies for the assigned Reference Tariff;
  - (iii) there has been a sustained change to the Quantity of Gas expected to be withdrawn at that Delivery Point and the Delivery Point is eligible for a different Reference Tariff;
  - (iv) there is a new Customer at the relevant Delivery Point;

- (v) the relevant Delivery Point characteristics have changed (Residential Customer / Business Customer, generation, End-user);
- (vi) the assigned Reference Tariff has been withdrawn; or
- (vii) there was a User request made under clause 5.1.

#### **4.3 Notice of reassignment**

- (a) JGN will inform the User of its decision in respect of a reassignment (and will, if JGN does not agree to a request, provide the User with reasons for the decision).
- (b) JGN will use reasonable endeavours to advise the User in writing of the decision to a tariff reassignment within 20 Business Days of receipt of the request. The number of tariff reassignment applications a User may make in any 12-month period is one per Delivery Point.
- (c) If a Delivery Point is reassigned, the new tariff will apply from the start of the billing period immediately following the date the tariff assignment/reassignment unless otherwise determined under the Reference Service Agreement.

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## **5 User's rights and obligations**

### **5.1 Request for reassignment**

- (a) On request, a User or Prospective User must provide JGN with sufficient information to enable JGN to apply the Tariff Assignment Criteria set out in clause 3 (Tariff Assignment Criteria) and assign each Delivery Point with a Reference Tariff.
- (b) Where a Delivery Point is eligible for more than one Reference Tariff in accordance with the Tariff Assignment Criteria, the User or Prospective User may propose a preferred Reference Tariff for a Delivery Point in writing.
- (c) A User may request reassignment of a Reference Tariff for a Delivery Point:
  - (i) at any time, if it can demonstrate to JGN's reasonable satisfaction that there has been or is likely to be a sustained change in the Energy requirements of the Customer or End-Consumers at the premises served by the Delivery Point which is reasonably likely to be ongoing, in which case re-assignment may be requested based on that change; and
  - (ii) for any other reason, but not more than once a Year in respect of the same Delivery Point.
- (d) Where the User wants to request a Reference Tariff reassignment between VI-small and VI-large (and vice versa), they must apply in writing by completing the JGN's Tariff Reassignment Request Form in Appendix A.
- (e) The completed Tariff Reassignment Request Form must be emailed to [JGNTariffs@Jemena.com.au](mailto:JGNTariffs@Jemena.com.au).

### **5.2 Request for review**

- (a) Where JGN has rejected a request for reassignment made under clause 5.1, a User may request further information from JGN or a review of the tariff reassignment decision.

- (b) A request for review must be made in writing by using the Tariff Reassignment Review Form in Appendix B and include supporting evidence or documentation relating to the review, such as gas consumption data or connection characteristics.
- (c) The completed Tariff Reassignment Review Request Form must be emailed to [JGNTariffs@Jemena.com.au](mailto:JGNTariffs@Jemena.com.au).
- (d) Upon receipt of the User's completed Tariff Reassignment Review Form, JGN will review the assignment in accordance with our internal procedures and use best endeavours to notify the User of the outcome within 20 Business Days.
- (e) JGN may contact the User to request further information and advise if circumstances are causing a longer review process.
- (f) If following the review JGN approves the reassignment, then the new Reference Tariff will apply from the start of the billing period immediately following the date the tariff assignment/reassignment has been approved unless otherwise determined under the Reference Service Agreement.

### **5.3 Access to dispute mechanisms**

- (a) If the User or Customer is unsatisfied with JGN's decision and response, they may contact the Energy and Water Ombudsman of NSW (**EWON**) or the Australian Energy Regulator (**AER**).
- (b) Further details about how to make a complaint to either agency can be found at:
  - (i) **EWON:** <https://www.ewon.com.au/>.
  - (ii) **AER:** <https://www.aer.gov.au/consumers/have-your-say/make-complaint>.

## Appendix A – Tariff Reassignment Request Form

[Please use one form per Supply Point and e-mail the form to [JGNTariffs@Jemena.com.au](mailto:JGNTariffs@Jemena.com.au)]

### Instructions

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This form must be used to request a network reference tariff assignment along with any supporting information.

Supporting documentation may include a statement from the customer explaining what changes will be (or have been) implemented that would cause the site's current gas consumption characteristics to change, the date(s) these changes will be (or have been) implemented and the impact of these changes to the site's current load characteristics.

Note: All fields denoted with \* are mandatory.

### Required Information

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#### 1. NEW CUSTOMER DETAILS

Business name (if business customer)\*:

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Customer name (if residential customer)\*:

---

Supply point address\*:

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MIRN\*: \_\_\_\_\_

Date the change of occupancy (name or business ownership) occurred\*: \_\_\_\_/ \_\_\_\_/ \_\_\_\_

Briefly describe the nature of the business and hours of operation:

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#### 2. PREVIOUS CUSTOMER DETAILS (where known)

Business name (if business customer):

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Customer name (if residential customer):

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Business ABN or ACN:

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Date the previous customer moved out or moving out: \_\_\_\_/ \_\_\_\_/ \_\_\_\_

### 3. *TARIFF CUSTOMER DETAILS*

Type of network tariff assignment request (choose a number from the list below)\*: \_\_\_\_\_

1. Change of occupancy, i.e. the previous tenant moved out and a new tenant moved in.
2. Change of occupant/business name (supporting documentation is required for this type of request)
3. Change of business ownership (supporting documentation is required for this type of request)
4. Other (specify)

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5. Estimated new annual consumption in GJ\*: \_\_\_\_\_

### 4. *NETWORK TARIFF DETAILS*

Current network reference tariff (choose a number from the list below): \_\_\_\_\_

1. VI-small
2. VI-large

Proposed network reference tariff (choose a number from the list below)\*: \_\_\_\_\_

1. VI-small
2. VI-large

### 5. *CONTACT PERSON*

Name (person lodging the request form)\*:

---

Business name (if applicable):

---

Position Title (if applicable):

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Telephone Number\*: (\_\_\_\_\_) \_\_\_\_\_ E-mail\*: \_\_\_\_\_

Date of application: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### 6. *CONDITIONS APPLYING TO THE REQUEST*

- User to email the completed form to [JGNTariffs@Jemena.com.au](mailto:JGNTariffs@Jemena.com.au).
- The User acknowledges that they have read the Tariff Assignment Policy and that the information provided in this form is true, accurate and complete.
- Where the User is not the Customer, the User is wholly responsible for conveying the correct information to JGN and also communicating the decision made by JGN to the Customer.
- JGN may request the User to re-submit the Tariff Reassignment Request Form if the initial form is not correctly completed or if the form is modified in any manner.

## Appendix B –Tariff Reassignment Review Form

[Please use one form per Supply Point and e-mail the form to [JGNTariffs@Jemena.com.au](mailto:JGNTariffs@Jemena.com.au)]

### Instructions

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This form must be used to lodge any objection to a tariff reassignment decision made by JGN with regards to a VI tariff reassignment initiated by the User under clause 5.1 of the Tariff Assignment Policy.

Note: All fields indicated with a \* are mandatory.

### Required Information

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#### 1. CUSTOMER DETAILS

Business name (if business customer)\*:

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Customer name (if residential customer)\*:

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Supply point address\*:

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MIRN\*: \_\_\_\_\_

Date of completed form\*: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### 2. OBJECTION DETAILS

The User should provide a reason for their objection. The User is encouraged to attach as a separate document:

- The reasons for the objection to JGN's decision regarding the tariff reassignment request.
- Provide any supporting evidence or documentation.

#### 3. CONDITIONS APPLYING TO THE REQUEST

- User to email the completed form to [JGNTariffs@Jemena.com.au](mailto:JGNTariffs@Jemena.com.au).
- The User acknowledges that they have read the Tariff Assignment Policy and that the information provided in this form is true, accurate and complete.
- Where the User is not the Customer, the User is wholly responsible for conveying the correct information to JGN and also communicating the decision made by JGN to the Customer.
- JGN may request the User to re-submit the Tariff Reassignment Review Form if the initial form is not correctly completed or if the form is modified in any manner.