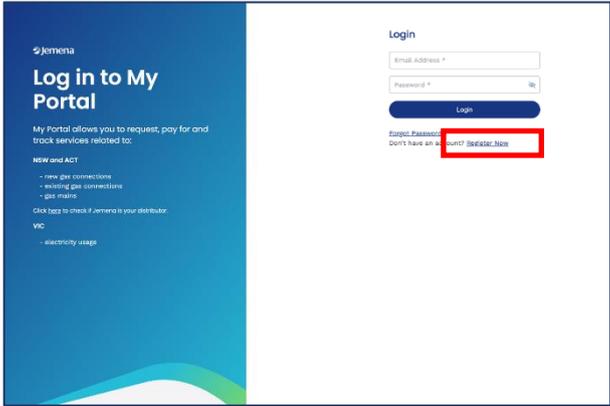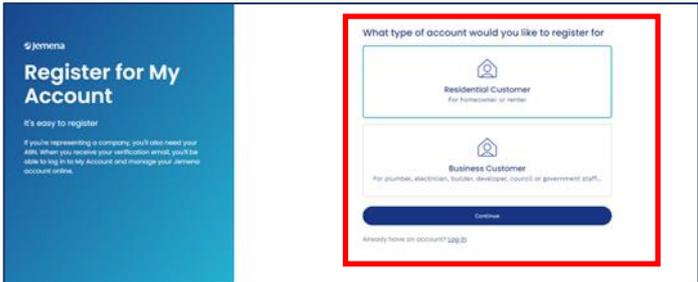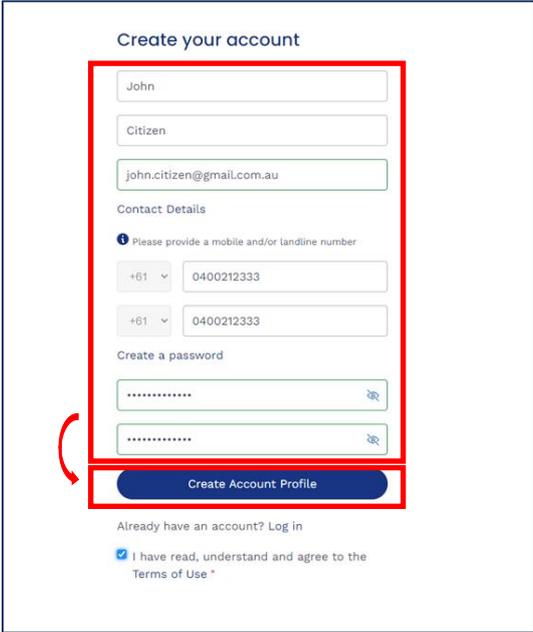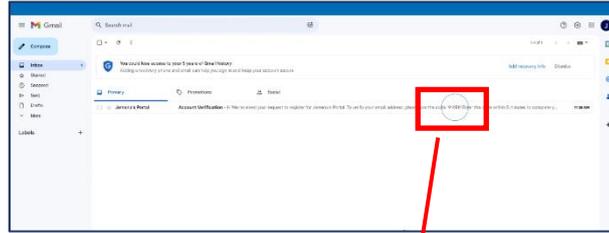A BETTER WAY TO CONNECT WITH Jemena

My Portal Cheat Sheet

How to Set Up a My Portal Account

Step	Screenshot
1. Before you can use My Portal, you will need to set up an account. First, click on the **Register Now** link on the login page.	
2. Next, select the **type of account** you want to set up, then click **continue.**	
3. Add your name, email address and contact details, and then create a password. Finally, read and acknowledge the Terms of Use and click the **Create Account Profile** button.	

4. For security reasons, you will be sent a verification code to your email.	
5. Congratulations! You've successfully created an account and logged into the portal. We will confirm your registration via email.	